



## 2011 – 2012 Scholarship Information

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### ***Background***

Dudley DeBosier Injury Lawyers Scholarship program was organized to enhance the educational opportunities available to surrounding schools within our community. The firm believes education is an important base for creating a rewarding and fulfilling career. Dudley DeBosier Injury Lawyers are committed to giving back to our community and the education system by providing these opportunities to any student who is interested.

### ***Publicity of Scholarship Availability***

Dudley DeBosier will announce the availability of the program to selected schools by contacting the school's principal and counselor. All publicity of the program must make it clear Dudley DeBosier is the grantor of the scholarships. Application forms will be made available to the selected schools and to any graduating senior interested from those schools.

### ***Eligibility***

The scholarship program will be open to those individuals who are expected to graduate that school year and are attending a college or university within one year upon graduation. All scholarship applicants will be evaluated on uniform standards using the same form and evaluation standards. All applicants must meet the minimum admissions standards of an educational institution. All eligible applicants must be considered without regard to race, sex, religion or national origin.

### ***Scholarship Committee***

Scholarship applications will be evaluated and the scholarship finalists will be chosen by the Scholarship Committee appointed by Dudley DeBosier. The Scholarship Committee will be responsible for verifying the eligibility of each applicant.

### ***Objective Basis of Selection and Selection Procedures***

Each applicant must submit a completed application form. A completed application includes a copy of their high school transcript as well as a completed essay. Forms must either be emailed to [kchamplin@dudleydebosier.com](mailto:kchamplin@dudleydebosier.com) or mailed to Dudley DeBosier Injury Lawyers, Attention: Krystal Champlin, 1075 Government Street, Baton Rouge, LA 70802. Applicants must be a

graduation senior at the selected schools and must be attending a college and/ or university within one year upon graduation.

Dudley DeBosier will award ten \$1,000.00 scholarships. The Scholarship Committee will determine which applicant receives the said scholarship amounts available. Scholarships are to be considered a one-time award to each recipient and will not be renewed.

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***Awards/ Announcements***

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Dudley DeBosier will notify recipients of the scholarship via their school's contact as well as a letter from the firm. Dudley DeBosier will host a luncheon/ award ceremony in honor of all recipients. If applicable, Dudley DeBosier will attend the graduation ceremonies of all recipients of the award.

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***Payment of Scholarship Awards***

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Dudley DeBosier will pay the scholarship directly to a qualified educational institution as described in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code upon notice that the scholarship recipient has been accepted for enrollment at that institution within one calendar year upon graduation and has taken the necessary steps to enroll. It is the responsibility of the recipient to notify Dudley DeBosier of such enrollment to be eligible for payment. Dudley DeBosier will request each institution to apply the funds of the award to first defray from tuition and fees, then to apply the balance to books, supplies and equipment to the greatest extent possible.

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***Provision of Services***

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Once a scholarship is awarded, the scholarship may be revoked if the recipient does not attend a college or university within one year upon graduation. In such an event, the scholarship funds will be applied to the next group of awards for the following school year.

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***Retention of Records***

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Dudley DeBosier will keep a file under the name of each scholarship recipient contacting the original application, supporting documentation regarding the application as well as correspondence and documentation concerning enrollment at a college or university. All information will be obtained for a period of five years.